



Exhibitor Information

Conference Purpose: This second National Bioenergy and Wood Products Conference is designed to build upon the success and momentum of the first held in Denver 2004 by exploring advances made over the past two years. With oil prices at all time highs, biomass heating, electricity, fuel and wood product options appear more appealing than ever. Now is a fortuitous time to gather and dialogue on the latest developments in woody biomass policy, scientific, entrepreneurial, and community circles. The Conference will begin by assessing the current policy context at the national and state levels. This will be followed by assessments of the current state of technologies relating to woody biomass utilization, wood products and bioenergy options. A unique compilation of success stories will also be presented giving each attendee a broad exposure to current issues, including keys to success and pitfalls to avoid, as well as the tools and networks to pursue profitable biomass endeavors.

The conference planning team is currently accepting applications for exhibits at the conference. Guidelines to apply follow.

Questions and Contact Information

Applications and questions may be directed to:
 Shelly Collings, Meeting Excellence, Inc.
Scollings@meetingexcellenceinc.com
 Phone: 720-233-5590
 Fax: 303-374-7920

Important Dates

<i>November 10, 2005</i>	Open Applications Begin
<i>January 13, 2006</i>	Application Deadline
<i>January 31, 2006</i>	Acceptance/Decline sent to applicants
<i>February 17, 2006</i>	Exhibitor Registration & Hotel Reservation Deadline
<i>March 14, 2006</i>	Exhibit booth set up 8:00am - 12:00pm. All crates, carts, etc... must be removed from the exhibit hall by 12:00pm. Booths not set up by this time may forfeit their booth with no refund.
<i>March 16, 2006</i>	Booths may be taken down after 1:00pm.

Application Format

Please email or fax a description of the exhibit booth, including:

- Organization name, address, phone, fax, email address
- Contact person
- Detailed description of booth
- Description of how the booth aligns with the conference purpose (above)
- Pictures of the booth are welcome, but not required
- Listing of services required, such as internet access, power, etc...
- **IMPORTANT:** Please identify if your exhibit will contain a demonstration using alternative fuel sources (ie, hydrogen), as special permission may be needed from the fire department.

Booths must contain at least one aspect of biomass.

Registration

Once the exhibit booth has been approved, exhibitors will receive instructions on how to register both the booth and the exhibit staff.

Fees

Exhibit booth fee is \$300, which includes:

8ft x 10ft booth space with drape
1 table (6 foot)
2 chairs
1 trashcan
Booth sign

Upon acceptance, payment must be received on or before February 17, 2006, or the booth space will be forfeited.

Exhibit Booth Staff

Each exhibiting company is allowed to register 4 booth representatives. Registrations include exhibit hall only. Lunch on 3/15/06 for exhibit booth staff may be purchased for \$50 per person. Should staff wish to attend the conference sessions, they must pay the full registration fee.

Booth Assignment

Booth assignment will be awarded on a first come, first serve basis.